



UK BRASSICA & LEAFY SALAD CONFERENCE
Tuesday 25th October 2022
www.brassicaandleafysaladconference.co.uk

GENERAL CONDITIONS & NOTES FOR EXHIBITORS

1. **Conference Delegates:** Each trade stand has been allocated complimentary tickets in accordance with the package selected. If you require more, please book on the conference website; these will be charged at the full delegate rate.
2. **Conference Dinner:** Tickets can be booked on-line on the conference website
3. The Organisers have allocated space at the exhibition venue which gives, as far as possible, each exhibitor a fair chance of attracting the maximum number of delegates to their stand. We regret that it may not be possible to accommodate individual preferences in terms of exact positioning.
4. The Organisers reserve the right to refuse the display of machines or equipment which are not directly applicable to the Brassica/British Leafy Salad industry.
5. Exhibitors may not sub-let any part of their stand space.
6. Exhibitors should arrange for their exhibits to be adequately staffed when the conference is not in progress.
7. Exhibitors may erect stands between 2pm and 5pm on Monday 24th October 2022. **Please note that stands may not be erected on Tuesday 25th October**, unless otherwise arranged with organisers. No exhibits may be removed until Tuesday 25th October at 5.30pm or once all delegates have left the venue, whichever is earlier.
8. Any damage caused or occasioned by the exhibitor to the exhibition venue shall be made good by the exhibitor to the satisfaction of the East of England Arena & Events Centre.
9. The East of England Arena & Events Centre and The Organisers shall not be responsible for any personal injury incurred by the exhibitor, his servants or agents. Should the exhibition, from any cause, not be held, no exhibitor shall have any claim on the East of England Arena & Events Centre or its offices or The Organisers for loss, damage, interest or compensation.
10. The security of all exhibits will be the sole responsibility of the exhibitors; the East of England Arena & Events Centre and The Organisers will not accept responsibility for damage of, loss by theft, fire, accident, or any other cause whatsoever in connection with the property introduced by exhibitors or their contractors. Exhibitors are warned that whilst every endeavour will be made to safeguard property, the security of all exhibits will be the sole responsibility of their owners. Exhibitors should therefore, in their own interests, affect their own insurance against all risks and ensure such items, such as laptop computers are not left on site overnight.
11. All exhibitors must embrace the Health & Safety at Work Act and advise employees and sub-contractors of their obligations. During the period of the exhibition, safety inspectors may visit the show.
12. Any exhibitor cancelling or reducing his stand booking after allocation of space will remain liable for payment of the total cost of his original booking.
13. The full balance for the cost of exhibiting must be settled prior to the event.
14. **Event Postponement or Cancellation** - The Organisers reserve the right to postpone or cancel the event at any point during this agreement. The Organisers may postpone the event due to external factors, without consulting the Exhibitor at any time during the agreement. The Exhibitor will have written notification of the rescheduling decision at the earliest possible opportunity or within 10 days. The Exhibitor's fee will automatically be transferred to the rescheduled event. The



Organiser may cancel the event due to external factors, without consulting the Exhibitor at any time during the agreement. The Exhibitor will have written notification to notify of event cancellation at the earliest possible opportunity or at least within 10 days. In this instance a full refund of the total cost, minus reasonable costs, will be issued.

If you have any queries relating to the above, please do not hesitate to contact Pauline Sutton or Coral Clark at the BGA/BLSA office.

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